National University of Singapore Libraries
Personal External Membership Application Details

Conditions

- Applicants will be responsible for ensuring that all outstanding debts to the Library due to books lost or damaged or fines not paid or any other liability that might be incurred are settled.
- Each application will be charged a one time non-refundable registration fee of $32.10 (inclusive of GST).
- Membership fees are not refundable.
- All fees and charges payable by applicant are inclusive of 7% GST

Loan Entitlement

- Due to licensing agreement regulations, external members do not have access to electronic resources and online journals.
- Please note that certain library facilities and materials (such as reserved readings and media resources) may only be accessed by NUS students and staff.

Fee Schedule

<table>
<thead>
<tr>
<th>Category of Membership</th>
<th>Basic Membership Subscription Fee (6 bks)</th>
<th>Enhanced Membership Subscription Fee (12 bks)</th>
<th>Premier Membership Subscription Fee (18 bks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Alumni</td>
<td>$139.10</td>
<td>$192.60</td>
<td>$246.10</td>
</tr>
<tr>
<td>Distance Learning</td>
<td>$353.10</td>
<td>$460.10</td>
<td>$567.10</td>
</tr>
<tr>
<td>Senior Government</td>
<td>$192.60</td>
<td>$246.10</td>
<td>$299.60</td>
</tr>
<tr>
<td>Officers / Graduate Students / Full-time academic staff of local government funded IHLs</td>
<td>$192.60</td>
<td>$246.10</td>
<td>$299.60</td>
</tr>
<tr>
<td>Others</td>
<td>$353.10</td>
<td>$460.10</td>
<td>$567.10</td>
</tr>
</tbody>
</table>

Above charges include a one-time registration fee.

*Alumni: Please submit a photocopy of your AlumNUS card; (online application for AlumNUS card is available at URL: https://www.alunnet.nus.edu.sg/portal/AC/MemCardSignUp.aspx) A 5-year continuous membership at a discounted rate is also available. Call us for details.
Distance Learning students: Please submit proof of enrolment not more than 1 month old.
Graduate Students of local government funded IHL: Please submit proof of study not more than 1 month old.
Full-time academic staff of local government funded IHL: Please submit proof of employment not more than 1 month old.
Senior Government Officers: Please submit proof of employment not more than 1 month old.
External Personal members / Others: Please submit reasons for application.

For more information, please call 6872-1595 during office hours or email membership@nus.edu.sg.

Important Notes

- Successful applicant will be issued with ONE card which is not transferable and must be presented when accessing the Library.
- The NUS Libraries may request for additional documentary proof as and when necessary.
- All applicants will be notified about the outcome of their applications. Fee payment from unsuccessful applicants will be returned.
- There will be a charge of $10.70 for any change of membership card.
- For enquiries, please call 6872-1595 during office hours or email membership@nus.edu.sg.

Please complete the application form (also available at http://www.lib.nus.edu.sg/mem/personal.PDF) and return it to the address below together with:
1. The relevant documents
2. One passport-size photograph
3. A cheque of the relevant amount, crossed and made payable to National University of Singapore
   Coordinator, Loans and Membership Services
   Central Library
   National University of Singapore
   12 Kent Ridge Crescent
   Singapore 119275

4. For payment via Credit Card / eDebit card (ibanking), please submit all the documents, photo (JPEG), application form online to membership@nus.edu.sg. Details for payment will be sent to you once your application is approved. We accept the following cards: Master, Visa, Amex. Participating bank for ibanking are: DBS, UOB, OCBC, Citibank.
This form may take you 5 minutes to fill in.

Application for Personal External Membership
(no access to e-resources)

Name (Surname first) (Prof/Dr/Mr/Mrs/Miss/Ms)

Home address ______________________________________________________________

Postal Code __________________ Phone No. __________ FIN/NRIC No. ___________

Employer/Firm/Organisation ___________________________________________________

Office address ______________________________________________________________

Postal Code __________ Phone No. __________ Occupation ______________________

Please select one of the following categories of membership for which you are applying:

- [ ] Alumni
- [ ] Senior government officer (Division 1 and above)
- [ ] Higher degree students from local universities
- [ ] Full time academic staff from local Institutions of Higher Learning
- [ ] External degree program
- [ ] Others

E-mail address * _______________________________________________________________________

Name of spouse (NUS employee only) ___________________ Staff No. ___________________

Reason for applying (please tick the relevant box):

- [ ] Study ____________________________________________________
  (please specify course and submit a copy of relevant documents)
  Institution registered with _______________________________________

- [ ] Research (Please specify) __________________________________________

- [ ] NUS Alumnus (Please quote Alumnus Card No. and attach a photocopy of the card)

If you are currently holding a NUS Libraries card, please provide us with the card number ___________________

Please select a library to collect your card:

- [ ] C J Koh Law Library
- [ ] Central Library
- [ ] Hon Sui Sen Memorial Library
- [ ] Medical Library
- [ ] Music Library
- [ ] Chinese Library
- [ ] Science Library

- Please note that certain library facilities and materials (such as reserved readings and media resources) may only be accessed by NUS students and staff.
- Due to licensing agreement regulations, external members do not have access to the electronic resources and online journals.

I declare that the information given above by me is correct and that I will abide by the library rules if my application is approved.

Date __________________ Signature _______________________

* Notification to collect membership card will be sent through email unless applicant does not have an email address

FOR OFFICIAL USE ONLY

Name ___________________________ Date _______________________

Contact number ___________________________ Loan Group __________

Registration No. ___________________________ Date notified _______________________

Expiry date ___________________________ Date collected _______________________

Date collected __________________ Signature ____________________

5 Oct 2012