TIPS & TRICKS TO Google

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RESEARCHER unbound

6th April 2018, Friday, 10am – 1130am
CIT Auditorium
WORK... more scholarly
- Google Search & Advanced Search
- Google Scholar
- Google Books
- Google News
- Google Docs, Sheets & Slides
- Google Keep
- Google Drive

LIFE... simple made easy
- Google Images
- Google Maps
- Google Translate
- Quick Answers

PLAY... but not too hard!
- Doodle
- StartPage
- Startup with Google
- Easter Eggs
Learn something **fun**
• Learn something **useful for now**
• Learn something **useful for future**

To be aware of the useful tips and tricks of Google that would be able to ease the everyday use of the Internet.
accounts.google.com/SignUp

One account is all you need
One free account gets you into everything Google.

Take it all with you
Switch between devices, and pick up wherever you left off.
Not critical:
• Spelling
• Capitalization

Specific search (no space in between):
• site
• related
• OR
• info
• cache
• filetype
• intitle

Punctuation is ignored, except:
• @ social media
• $ price
• # hashtags
• – exclude words
• “” exact match
• * wildcards or unknown words
• .. range
Usage rights:
• Not filtered by licence (default)
• Free to use or share
• Free to use or share, even commercially
• Free to use, share or modify
• Free to use, share or modify, even commercially

SafeSearch:
• Show most relevant results (default)
• Filter explicit results
ACTIVITY 1
Google Search & Advanced Search

Do you know how to ...

A. Perform specific search
B. Use operators
C. Filter your results
D. Update your location
E. Use Tools
F. Retrieve your search history
G. Change SafeSearch
H. Change Usage rights
ScholarBank@NUS is indexed by GS

No indication of specific:
- Publishers
- Journals

Multi-disciplinary

author:“xxx"

Author Profile: refer to Research Impact

Update frequency:
- Several times a week
- Updates to existing records take 6-9 months to a year or longer

Sources:
- Academic publishers
- Professional societies
- Online repositories
- University repositories
- Other web sites

Types:
- Articles
- Conference papers
- Theses
- Academic Books
- Pre-prints
- Abstracts
- Technical reports
- Other scholarly literature
- Court opinions
- Patents

GS Button:
- Chrome
- Firefox
Do you know how to ...

A. Use Find It! @NUS Libraries
B. Configure citation export
Library subscribed databases:

- FACTIVA
- LexisNexis®

< 70 regional editions

Singapore coverage:
- The Straits Times
- Channel NewsAsia
- TODAYonline
- more…
Create and share notes, lists, and reminders

Create or add:
- Note
- List
- Image
- Drawing
- Voice
  (Android only)

Pin important notes
Share
Set reminder
“If you delete a file and need to get it back, contact a Drive specialist. For the fastest way to find your file, we highly recommend that you call or chat with us.”
ACTIVITY 3

Exploring Google ...

A. Books
B. News
C. Docs
D. Sheets
E. Slides
F. Keep
G. Drive
Reverse image search
Filtered by:
- Size
- Colour
- Usage rights
Uploaded images or URLs will be stored by Google.

Results may include:
- Similar images
- Sites that include the image
- Other sizes of the image you searched for
ACTIVITY 4
Google Images

Do you know how to ...
A. Filtered by size
B. Filtered by colour
C. Filtered by usage rights
D. Perform a Google Reverse Image Search
Do you know how to ...

A. Change views
B. Use directions
Google

Translate

The NUS Libraries comprises eight libraries, six of which are located at Kent Ridge. The EAI and C J Koh Law Libraries are located at Bukit Timah. Together, they support teaching and research for various schools, faculties and their graduate divisions as well as administrative units and research institutes.

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Translate from: English

Google translate.

Translate to: Chinese (Simplified)

90 languages

Download languages to use offline (via app only)

Inputs via:
• Type
• Speak
• Write
• Take a photo
Calculations

\[(1+1+1)! = 6\]

Set a timer

set timer for 30 seconds

29s
Unit conversions

100000 rupiah in Singapore dollar

100000 Indonesian Rupiah equals 10.08730 Singapore Dollar

8 inches to cm

8 inches = 20.32 centimeters
Dictionary

define exasperate

Verb

- Make someone angry
- Tense, irritate

Example:

"His false process exasperates prison officers."

Translations, word origin, and more definitions

Quick facts, e.g. celebrity, location, movie, or song

Lee Hsien Loong - Home | Facebook

Lee Hsien Loong - Wikipedia

Lee Hsien Loong is a Singaporean politician and the current Prime Minister of Singapore. In 2004, Lee became the nation's third prime minister after taking over the leadership of the People's Action Party. Wikipedia

Born: February 19, 1952 (age 69), Colony of Singapore
Height: 1.83 m
Spouse: Ho Ching (m. 1985), Wong Ming Yang (m. 1978–1992)
Siblings: Lee Hsien Yang, Lee Wei Ling
Children: Li Heongyi, Li Yiying, Li Xueling, Lee Hsuyi
Education: Catholic High School, Singapore, MCRS
Weather:

Singapore

Temperature: 27°C / 80°F
Humidity: 82%
Wind: 11 km/h

Flight details:

7+ flights per day, 7h 25m duration

Singapore (SIN) to Melbourne, Australia (all airports)

- Scoot 26: 1:15 am → 11:40 am
- Singapore Airlines 207: 7:45 am → 6:10 pm
- Qantas 36: 7:55 pm → 6:20 am+1
- Jetstar 8: 9:00 pm → 7:20 am+1
- Emirates 404: 10:40 pm → 6:50 am+1

More non-stop flights, connecting flights from 9h 15m

Valid until 10 Oct
Quick Answers

Sports

SEA Games - Kuala Lumpur 2017

After 16 years, Malaysia is once again hosting the SEA Games. The 2017 SEA Games marks a very special milestone in the country’s history as the Games will...

Medal Tally: Football, Aquatics, Badminton

Southeast Asian Games

The Southeast Asian Games is a biennial multi-sport event involving participants from the current 11 countries of Southeast Asia. Wikipedia

Venue: Kuala Lumpur

First event: 1959 SEAP Games in Bangkok, Thailand

Occur every 2 years (Every odd year)

Last event: 2017 SEA Games in Malaysia

Purpose: Multi-sport event for nations on the Southeast Asian subcontinent

President: Charnsuchi Annachakaran


38 sports with 404 events in all for the Games were included in the final list approved by the SEAGF on 14 July 2016.

- Aquatics: Diving (13), Swimming (40), Synchronised swimming (5), Water polo (2)
- Archery (10)
- Athletics (45)
- Badminton (7)
- Basketball (2)
- Billiards and snooker (7)
- Bowling (11)
- Boxing (6)

More items...

2017 Southeast Asian Games - Wikipedia
https://en.wikipedia.org/wiki/2017_Southeast_Asian_Games
ACTIVITY 6

Quick Answers

Exploring ...
A. Calculations
B. Set a timer
C. Unit conversions
D. Dictionary
E. Quick facts
F. Weather
G. Flight details
H. Sports
Searching Google, but not using Google
Startup with Google

Find tools

- Build a product
- Get insights and analytics
- Get hosting and storage
- Increase productivity
- Monetize your product
- Implement machine learning
- Optimize for the web
- Strengthen security

Get best practices

Join a community

View all tools
In Google, search:

do a barrel roll

tilt, then askew

blink html

In Google, search:

googlet in 1998

zerg rush

In Google Images, search:

atari breakout
Further Help

Google Help: [HTML] | [YouTube]

Remember the **NUS Libraries** and your fellow friendly **Librarians**, who are always there for your *Studies, Research* and *Teaching* needs!!

Try our services and resources!!
Google Images retrieved from:

- http://au.cyberbingo.com/online-bingo-tips-or-tricks
- https://www.pinterest.com/pin/681169512360585029
- https://twitter.com/google
- https://thenounproject.com/term/not-equal-to/162503
- http://www.iconarchive.com/tag/equal-sign
- https://growingenthusiasm.wordpress.com/2011/05/20/when-is-a-word-of-knowledge-a-word-of-knowledge
- https://developers.google.com/products
- http://www ryman.co.uk/stationery/pads-books/notebooks
- http://spheeha.org/membership
- http://searchengineland.com/google-dropped-google-instant-search-279674
- https://www.google.com/doodles/2016-doodle-fruit-games-day-3
- https://www.pinterest.com/furumoto/monalisa-remakes
- https://openclipart.org/detail/228241/stick-frame
- https://chrome.google.com/webstore/detail/google-scholar-button/ldipcbpaockekfoobnbcdcnhejkcnp
- https://www.essentialsql.com/what-are-the-major-parts-of-a-database
- http://www.anvari.org/fun/Computer/Modern_Life_Work_Home_Play_Sleep.html
- https://www.computerworld.com/article/3204128/software-productivity/google-docs-features.html
- https://www.rhinocentre.nl/product/hull-training-project-support
- http://www.signupsoftware.com
YOUR FEEDBACK IS GREATLY APPRECIATED

j.mp/RU-Feedback